



## Access to Academic Records by the Student

The Privacy Act of 1974 is a Federal law designed to protect the privacy of a student's education records. This Act prohibits the Medical Education and Training Campus (METC) Office of Registrar officials from disclosing outside the agency any records, including grade reports, academic standings, transcripts of records, or any other records, files, documents, and materials in whatever medium, which contain information directly related to the student and from which the student can be individually identified.

METC Office of Registrar must have a signed acknowledgment from the student before educational information can be released to any other person or entity.

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Student Last Name \_\_\_\_\_ Student First Name \_\_\_\_\_

SS# \_\_\_\_\_

In accordance with the Privacy Act of 1974, the undersigned student hereby permits the METC Office of Registrar to disclose the information specified below to the following individual(s) or agency(ies)

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Last 4 digits of SS# \_\_\_\_\_ DOB \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Last 4 digits of SS# \_\_\_\_\_ DOB \_\_\_\_\_

Agency \_\_\_\_\_

Agency \_\_\_\_\_

This consent shall be valid throughout the student's enrollment at METC and thereafter, but may be modified or rescinded by the student by written request.

The following information from my academic records at the Medical Education and Training Campus may be disclosed to the above specified person(s):

Schedule, Grades and Academic Standing

METC01 Form(s) and Supporting Documents

I have read and understand the contents of this consent form pertaining to the Privacy Act of 1974.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date